**English Translator (Entry Level)  
in Stuttgart, Germany** [www.tmuebersetzungen.com](http://www.tmuebersetzungen.com)

Transmission Übersetzungen GmbH is a translation services provider with 25 employees based in Stuttgart, southwest Germany.

POSITION  
**In-house translator at entry level from German into English.**

JOB DESCRIPTION

Responsible for translating various texts or projects into English following the in-house workflow and using various translation tools. Linguistic tasks may involve translating, editing and post-editing, terminology work, query management, reviewing and proofreading, QA tasks, PDF checking and implementing customer feedback and preferences.

The translations range from basic Microsoft Word files such as user documentation and product specifications, corporate communications and website content into one target language right through to end-to-end management of multilingual (target) software localisation projects. Most of our customers are technology based. Their business is in the automotive sector, mechanical or electrical engineering, manufacturing, software development or investment banking. We also produce translations with finance, legal or marketing content.

STARTING SALARY: €24,000 p.a.

KEY REQUIREMENTS  
Native English speaker with a high level of language skills, excellent writing style, accurate spelling, grammar and punctuation.

* Excellent German language proficiency and comprehension
* Preferably a degree in Translation Studies, Modern Languages, Publishing, Journalism or similar
* Detail-oriented
* Professional approach to feedback
* Commitment to quality
* Ability to work efficiently and to a high standard
* Familiarity with at least one CAT tool
* Team player
* Proactive communicator

APPLICATION PROCESS

* Apply by email to [catherine.rushton@tmuebersetzungen.de](mailto:catherine.rushton@tmuebersetzungen.de) and [andrea.kunze @tmuebersetzungen.de](mailto:catherine.rushton@tmuebersetzungen.de) (include both email addresses)
* Your CV should include country of birth, education from primary school onwards, language and software skills
* First interview by Skype or telephone
* Second interview in the UK including test translation